



WASHINGTON STATE
CHIROPRACTIC QUALITY ASSURANCE COMMISSION
BUSINESS MEETING MINUTES
July 8, 2021

This was a public meeting held via a webinar

Please join the meeting on your computer, tablet, or phone.

Commission Members:

David Folweiler, DC, Chair, Michael Bostjancic, DC, Vice-Chair, Susan Jensen, JD, Executive Committee Public Member, Susan Bogni, Public Member, Brian Chan, DC, Stephen Chan, DC, Dana Clum, DC, William Davis, DC, Michael Long, DC, Judge Julie Spector (ret.), Public Member, Rebecca Taylor, DC, Jas Walia, DC, and Vanessa Wise, DC.

Staff Present:

Bob Nicoloff, Commission Executive Director
Tammy Kelley, Commission Deputy Executive Director
Jenny Yeam, Commission Licensing and Compliance Manager
Brandy Acuff, Commission Health Services Consultant
Julianne Kolln, DOH Policy Analyst
Christopher Gerard, Assistant Attorney General

OPEN SESSION – Thursday, July 8, 2021

9:00 a.m.

1. CALL TO ORDER – Dr. Folweiler, Chair

- 1.1** After updating Item 3.1 and the members' list at the top of the agenda, the agenda was approved as drafted.

2. INTRODUCTION – Dr. Folweiler, Chair

- 2.1** Newly appointed Public Member, Judge Julie Spector (ret.), was introduced.

**3. MESSAGES FROM COMMISSION LEADERSHIP - Dr. Folweiler, Chair;
Dr. Bostjancic, Vice-Chair; Ms. Jensen, Executive Committee Public Member**

- 3.1** Dr. Folweiler thanked everyone for attending. He also acknowledged the significant contributions to the Commission by Judy Colenso, whose term on the Commission ended on June 30th.

4. APPROVAL OF MEETING MINUTES

- 4.1** The draft May 13, 2021 meeting minutes were approved as submitted.

5. ADDITIONAL COMMISSION LEADERSHIP NOMINATIONS

- 5.1** At the May 13, 2021 meeting, members were nominated for leadership positions for the one-year term beginning July 9, 2021, including Dr. David Folweiler for the chair position, Dr. Michael Bostjancic, Dr. Dana Clum, and Dr. Vanessa Wise for the vice-chair positions, and Susan Jensen and Susan Bogni for the Commission Executive Committee public member position. Before holding the elections, Commission members were provided an additional opportunity to nominate members for leadership positions. Susan Bogni withdrew her name for consideration for the Commission Executive Committee public member position. There were no additional nominations for the leadership positions.

6. DISCUSSION AND DECISION REGARDING THE COMMISSION ELECTION PROCESS Christopher Gerard, AAG, and Dr. Folweiler

- 6.1** Mr. Gerard reviewed sections of the [Open Public Meetings Act](#) relevant to conducting the Commission elections.
- 6.2** The Commission decided to conduct the elections by roll call with each member stating his or her votes.

7. COMMISSION ELECTIONS

- 7.1** The Commission elections for the leadership positions were held.
- Dr. David Folweiler was elected Chair.
 - Dr. Dana Clum and Dr. Vanessa Wise were elected Vice-Chairs.
 - Ms. Susan Jensen was elected to the Executive Committee Public Member position.

8. COVID-19 UPDATE - Dr. Folweiler and Tammy Kelley, Deputy Executive Director

- 8.1** An update regarding Commission COVID-19 related activities was provided, including the communications that were shared with subscribers to the Commission's email list. Recently, the number of complaints received by the Commission relating to alleged violations of COVID-19 standards has been trending downward. Dr. Folweiler shared State law references that require chiropractic clinics to comply with public health standards.

9. UPDATE REGARDING 2021 NATIONAL MEETINGS AND ACTIVITIES

- 9.1** The Commission discussed the following recently attended meetings and activities:

- NBCE Spring Part IV Examinations, May 21-23, various locations

Commission Representatives: Dr. B. Chan participated at Life West in Hayward, CA, and Dr. Davis participated at Life University in Marietta, GA.

- NBCE Part IV Test Committee, June 11-12, Greeley, CO

Commission Representative: Dr. S. Chan

- Council on Licensure Enforcement and Regulation (CLEAR) Webinar on Professional Discipline, May 20th

Members Registered: Dr. Walia, Dr. Wise, Dr. Taylor, Ms. Jensen

- CLEAR Webinar on Assessing Competence, June 17th

Members Registered: Dr. Walia, Dr. Wise

9.2 The Commission discussed plans for the following upcoming meetings and activities:

- CLEAR Annual Conference, September 20-24, was to be an in-person meeting, but now has been changed to a virtual meeting

Previously Expressed Interest: Ms. Bogni, Dr. Bostjancic, Dr. Clum, Dr. Davis, Ms. Jensen, Dr. Long, Dr. Walia, Dr. Wise

- FCLB District I & IV Meeting, October 7-11, Whitefish, MT

Previously Expressed Interest: Ms. Bogni, Dr. Wise

- NBCE Fall Part IV Examinations, November 12-14, various locations including Portland

Previously Expressed Interest: Dr. B. Chan, Dr. S. Chan, Dr. Davis, Dr. Walia

10. **PROPOSAL REGARDING ONLINE CLASSROOM TRAINING FOR CHIROPRACTIC X-RAY TECHNICIANS – Susan L. Vlasuk, DC, DACBR**

- 10.1** Based on experiences with various online learning environments during the pandemic, Dr. Vlasuk discussed the appropriateness of continuing certain types of online learning for the initial 48-hour training program for chiropractic x-ray technicians. After discussion, the Commission passed a motion to establish a subcommittee to study ideas regarding online and/or hybrid approaches for training chiropractic x-ray technicians. Members assigned to the subcommittee are Dr. Walia, Dr. Clum, and Dr. Wise. The subcommittee will report on its progress at a future Commission meeting.

11. **AN OVERVIEW OF CONE-BEAM COMPUTER TOMOGRAPHY SYSTEMS – Cliff Tao, DC, DACBR**

- 11.1** Dr. Cliff Tao, chiropractic radiologist, shared his expertise in the interpretation and review of imaging utilizing Cone-Beam Computer Tomography (CBCT) systems.
- 11.2** Based on the presentation, the Commission approved a motion to add CBCT to the approved instrument section in the Commission's [Classification of Chiropractic Procedures and Instrumentation List](#).

12. ASSISTANT ATTORNEY GENERAL REPORT – Christopher Gerard, AAG

12.1 Mr. Gerard did not have any updates to share with the Commission at this meeting.

**13. CONSIDERATION OF REQUESTS FOR LICENSEE LISTS AND LABELS
– Tammy Kelley, Deputy Executive Director**

13.1 The Commission considered a request from Children’s Health Defense (CHD). After reviewing the materials provided by CHD, the Commission was unable to determine if the organization met the criteria to be recognized as either an “educational organization” or a “professional association” pursuant to [RCW 42.56.070\(8\)](#). The Commission requested that Ms. Kelly contact the CHD to request additional documentation to show how it meets the criteria.

**14. COMMISSION ANIMAL MANIPULATION COMMITTEE UPDATE
– Bob Nicoloff, Executive Director**

14.1 Mr. Nicoloff indicated that it is anticipated that the work of the Commission Animal Manipulation Committee and the Joint Veterinary Board – Chiropractic Commission Task Force will resume in the Fall.

15. BUDGET AND FINANCIAL OVERVIEW- Bob Nicoloff, Executive Director

15.1 A review of the Commission’s current budget and finances was provided.

**16. COMMISSION NEWSLETTER AND TRAINING PLANNING
- Tammy Kelley, Deputy Executive Director**

16.1 The Commission reviewed and updated the future newsletter articles list and future training topics list.

17. STAFF REPORT – Bob Nicoloff, Executive Director, and Tammy Kelley, Deputy Executive Director

17.1 Plans for identifying possible revisions to the CQAC-DOH Joint Operating Agreement (JOA) were discussed.

17.2 A hearing on the proposed changes to the Commission’s sexual misconduct rule is expected to be held by the end of 2021.

17.3 An update regarding the costs and timeline for implementing the DOH Health Care Enforcement and Licensing Management System (HELMS) was provided.

18. NEW BUSINESS REQUESTS – Commission Members

18.1 There were no new business requests.

19. PUBLIC COMMENT

19.1 Members of the public were provided an opportunity to address the Commission. There were no additional comments from the public.

20. CORRESPONDENCE AND REPORTS

20.1 The Commission acknowledged receipt of the Licensee Statistical Report dated July 2, 2021.

21. ADJOURNMENT

21.1 The Commission meeting adjourned at 11:23 am.



September 9, 2021

Prepared By: Robert Nicoloff, Executive Director

Date



September 9, 2021

Approved By: David Folweiler, DC, Chair

Date